

**SWALE BOROUGH COUNCIL  
FORWARD PLAN AND NOTICE OF KEY DECISIONS**

**February 2022 - May 2022**

**Notes:**

A key decision is defined as 'an Executive decision which is likely to (a) result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.'

The key decision threshold, confirmed by Council, is set at £100,000 (this relates to (a) of the definition above).

Where the decision will be made by Cabinet, the Members of the Cabinet are:

**Councillor Roger Truelove** – Leader and Cabinet Member for Finance

**Councillor Mike Baldock** – Deputy Leader and Cabinet Member for Planning

**Councillor Richard Palmer** – Cabinet Member for Community

**Councillor Monique Bonney** - Cabinet Member for Economy and Property

**Councillor Julian Saunders** - Cabinet Member for Environment

**Councillor Angela Harrison** – Cabinet Member for Health and Wellbeing

**Councillor Ben J Martin** – Cabinet Member for Housing

**Councillor Tim Valentine** – Cabinet Member for Climate and Ecological Emergency

Subject to any prohibition or restriction on their disclosure, copies or extracts of any documents listed below can be viewed at Swale House, East Street, Sittingbourne, Kent, ME10 3HT. Please contact Democratic Services to arrange a time to view the documents or to request copies by post by e-mailing [democraticservices@swale.gov.uk](mailto:democraticservices@swale.gov.uk) or by telephone on: 01795 417330. Fees may be charged in accordance with the Council's Fees and Charges policy.

Other documents relevant to the decision item may be submitted to the decision maker; please contact Democratic Services (contact details above) to request details of these documents as they become available.

Item	Decision item and background information	Decision maker, date of meeting	Key Decision	Will the report be exempt or have any exempt appendices?	List of the documents submitted to the decision maker	Lead Member and Lead Officer
	Environmental Enforcement Team Policy To agree the refreshed policy.	Cabinet 9 February 2022	Non-Key	Open		Councillor Julian Saunders - Cabinet Member for Environment  Jo Mapp
	South Thames Gateway Building Control Business Plan 2022 - 2025 To approve the Draft Business Plan 2022-2025.	Cabinet 9 February 2022	Non-Key	Open		Councillor Mike Baldock - Cabinet Member for Planning  James Freeman
	Treasury Management Strategy Statement and Investment Strategy 2022/23 This report sets out and seeks approval of the proposed Treasury Management Strategy and Investment Strategy for the Council in 2022/23. It will be proposed to Council at the meeting on 23-2-22.	Cabinet 9 February 2022	Non-Key	Open		Councillor Roger Truelove - Leader and Cabinet Member for Finance  Phil Wilson
	Medium-Term Financial Plan and 2022/23 Budget This report set out the Council's Medium-Term Financial Plan and proposals for the 2022/23 Budget.  It will be proposed to Council at the meeting on 23 February 2022 as an appendix to the Council Tax Resolution.	Cabinet 9 February 2022	Non-Key	Open		Councillor Roger Truelove - Leader and Cabinet Member for Finance  Phil Wilson

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	<p>Procurement of Agency Staff Services</p> <p>That the cabinet approves the appointment of Matrix SCM Ltd as the recommended provider for vendor neutral agency service provision for an initial three-year period with an option to extend for two years.</p>	<p>Cabinet 9 February 2022</p>	<p>Key</p>	<p>Open</p>		<p>Councillor Roger Truelove - Leader and Cabinet Member for Finance</p> <p>Debbie Fallis</p>
	<p>Recommendations from the Local Plan Panel meeting held on 27 January 2022</p>	<p>Cabinet 9 February 2022</p>	<p>Non-Key</p>	<p>Open</p>		<p>Councillor Mike Baldock - Cabinet Member for Planning</p> <p>James Freeman</p>
	<p>Post-Procurement Report: Replacement of Parking Payment Terminals</p> <p>To appoint the successful bidder following a completed procurement process and proceed with implementation of new parking payment terminals.</p>	<p>Cabinet 16 March 2022</p>	<p>Key</p>	<p>Open</p>		<p>Councillor Richard Palmer - Cabinet Member for Community</p> <p>Alex Wells</p>
	<p>Levelling-up Fund application</p>	<p>Cabinet 16 March 2022</p>	<p>Non-Key</p>	<p>Open</p>		<p>Councillor Roger Truelove - Leader and Cabinet Member for Finance</p> <p>Joanne Johnson</p>
	<p>Financial Management Report: April - December 2021</p> <p>This report shows the revenue and capital projected outturn for 2021/22 as at the end of period 9,</p>	<p>Cabinet 16 March 2022</p>	<p>Non-Key</p>	<p>Open</p>		<p>Councillor Roger Truelove - Leader and Cabinet Member for Finance</p> <p>Phil Wilson</p>

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	covering the period from April to December 2021.					
	Healthy and Active Lives Framework To adopt the final version fo the framework to guide internal work and support external partners.	Cabinet 16 March 2022	Non-Key	Open		Councillor Angela Harrison - Cabinet Member for Health and Wellbeing  Russell Fairman
	Recommendations from the Swale Joint Transportation Board meeting held on 28 February 2022	Cabinet 16 March 2022	Non-Key	Open		
	Recommendations from the Local Plan Panel meeting held on 24 March 2022	Cabinet 16 March 2022	Non-Key	Open		Councillor Mike Baldock - Cabinet Member for Planning  James Freeman